

CITIZENS' OVERSIGHT COMMITTEE

MINUTES

Tuesday, January 24, 2023

Members Present

Samantha Bauer, Rick Hopkins, Dea Roberson, & Scott Vived

Members Absent

David Fey & Sandy Brown

Also Present: Administrative Services; Denver Stairs, Assistant Superintendent, Facility Services and Citizens' Oversight Committee Staff Support; Nick Mele, Administrator, Facility Services; Cherie Larson, Financial Analyst III; Lara Stinecipher, Administrative Assistant, Sr.

1. **Welcome and Introductions – Samantha Bauer**

The meeting was called to order at 4:03 p.m. by Samantha Bauer.

2. **Approval of Minutes – Samantha Bauer**

The minutes from the October 25, 2022, were reviewed by the Committee. Scott motioned to approve the minutes. Dea seconded the motion. The minutes have been approved as presented.

3. **Public Comments – Samantha Bauer**

No public comments.

4. **2020 Bond Tracker Report – Cherie Larson**

Cherie discussed revenue and expenses in the Bond Tracker Report. Cherie highlighted the accounts that have changed so it was easier for the committee to see. She explained that CUSD is getting ready to get the next issuance soon and that will show by our next meeting. Cherie also spoke about closing out some accounts as we complete projects. Denver explained that the committee will begin to see larger withdrawals from the Bond Accounts as we enter into different phases of construction on the Terry Bradley Educational Center. He also explained that with the demand in the market for construction supplies/equipment, CUSD has begun creative ways in ordering items so we hope to not feel the slow in our timeline. At one point, we will have 4 phases going at one time. Cherie spoke about contingencies in our budgeting and spending that wasn't used before her and Denver's tenure.

5. **Design & Construction Update – Denver Stairs/Nick Mele**

a. Lockdown System – Nick

The first 3 schools to test the door locks beginning in April will be Fort Washington, Bud Rank, and Clovis High. We would like to see what local industry can handle before we commit to having multiple schools being installed at the same time. We also would like to see how installation will affect a normal school day. Mark Wilson Construction will help lead the project. We should have our estimates by the next meeting.

- b. CW Pool – Denver
Project completion was postponed due to the amount of rainfall we have had in the last few weeks. Completion is scheduled for March 24, 2023. Use of the pool will be one month after that date.
- c. Clark/MET Modernization – Nick
We will be modernizing the MET and the building behind the Met. The MET will need to stay open as we work on the modernization. We will also be replacing office space that Clark is losing with the modernization.
- d. TBEC – Denver & Nick
Phase 1 was split into two phases, Phase 2 is the off-site work, and Phase 3 will be the Intermediate School/Academic shared buildings. Our first estimate was over budget, so we are reducing some expenses to work with the budget. We are practicing VE (Value Engineering) with our Architects. Anything removed could come back if it fits within the budget. There could be a slide with projects depending on the budget.

6. **Future Projects – Denver Stairs**

- a. ES 36 – 2 properties in the north close to Heritage Grove development.
- b. Terry Bradley Educational Center (phase 2)

7. **Member Openings -**

- a. Taxpayer’s Association
- b. Parent

8. **Other – Denver Stairs**

No other questions. Denver offered a tour of Dry Creek’s new building to whoever would like to stay after the meeting to see them.

9. **Adjournment – Samantha Bauer**

Samantha motioned to adjourn the meeting at 5:00 pm. Scott seconded the motion.